Letting service:

8% (inc VAT)

Includes:

- · Finding a tenant
- · Carrying out accompanied viewings
- · Marketing the property and advertise on the relevant portals
- Providing tenant with method of payment
- Deduct any pre-tenancy invoices
- Making any HMRC deductions and providing tenant with the NRL8 (if relevant)

If the tenancy is 12 months and the rent is £1,000 per month, the fee calculated shall be 13.2% of the annual rent, so the fee will be £1,584. Minimum commission charge is £1,000 (inc VAT).

This commission will also be due on every tenancy renewal.

Rent Collect: 12.5% (inc VAT)

- · Finding a tenant
- · Carrying out accompanied viewings
- Marketing the property and advertise on the relevant portals
- Providing tenant with method of payment
- · Deduct any pre-tenancy invoices
- Making any HMRC deductions and providing tenant with the NRL8 (if relevant)
- · Pursuing non-payment of rent
- · Collection of rent.

If the tenancy is 12 months and the rent is £1,000 per month, the fee calculated shall be 13.2% of the annual rent, so the fee will be £1,584. Minimum commission charge is £1,000 (inc VAT).

This commission will also be due on every tenancy renewal.

Fully managed:

14% of rent (inc VAT)

## Includes:

- Finding a tenant
- · Carrying out accompanied viewings
- Marketing the property and advertise on relevant portals
- Ensuring the landlord complies with their statutory obligations
- · Collecting and remit the monthly rent received
- Pursuing non-payment of rent and provide advice on rent arrears actions
- · Deducting commission and other works

- Advising all relevant utility providers of changes
- Undertaking two property visits per annum and notify landlord of the outcome
- · Arranging routine repairs and instruct approved contractors
- · Holding keys throughout the tenancy term
- · Deposit dilapidation negotiations

If the tenancy is 12 months and the rent is £1,000 per month, the fee calculated shall be 20.4% of the annual rent, so the fee will be £2,488. Minimum commission charge is £1,500 (inc VAT).

This commission will also be due on every tenancy renewal.

## Optional and non-optional fees:

Tenancy Agreements: £180 (Inc VAT)

Addenda or Memoranda: £180(Inc VAT)

Deposit Registration (annually): £35 (Inc VAT)

Deposit Dispute referred for arbitration: £150 (Inc VAT)

Tenant referencing: £50 (Inc VAT)

Sale of property: 2% Inc VAT

Abortive letting: £400 (Inc VAT) plus £40 (Inc VAT) per tenant referenced

Court Attendance: Per half day £400 (Inc VAT)

Land Registry search: £20 (Inc VAT)

Non-Managed Key Holding: Per tenancy £40 (Inc VAT)

Property Attendance: Per hour £60 (Inc VAT)

Collection of income tax: Per quarter where required £120(Inc VAT)

HMRC Returns: Annual when requested £65(Inc VAT)

Copy annual statements: £60 (Inc VAT)

Copy statements: Per copy £6.00 (Inc VAT)